

**CENTENNIAL GLEN HOMEOWNERS ASSOCIATION**  
**Wednesday, June 19, 2019**  
**Board Meeting Minutes**

The Centennial Glen Board of Directors meeting was held at 7:00 PM on June 19<sup>th</sup> at the Dougherty's home. All HOA board members and members of the architectural committee Brad Shanks, Marilyn Lee and Terry Lee were present.

1. Architectural Changes/Requests

- a. Issues associated with homeowners following the required approval process for changes were discussed.
- b. Architectural Changes include any changes to the exterior of properties including landscaping. This includes anything that requires digging, such as the installation of basketball hoops, flag poles, etc.
- c. Prior to digging, always call 811 to have under ground service lines marked on your property.
  - i. Call Before You Dig website  
<https://www.csu.org/pages/call-before-you-dig-w.aspx>
- d. Homeowners should review the Article 6 of the HOA covenants and Resolution 2016-11 (links to documents):
  - i. Covenants  
<https://centennialglen.files.wordpress.com/2013/05/amended-and-restated-declaration1.pdf>
  - ii. Resolution 2016-11  
<https://centennialglen.files.wordpress.com/2013/05/resolution-2016-11-hoa-design-guidelines.pdf>
- e. All homeowners should submit the Architectural Review Submittal Request to the Architectural Review Committee **prior to commencing work**.
  - i. Architectural Review Submittal Request Form  
<https://centennialglen.files.wordpress.com/2013/05/architecturalcommittee-request-3.docx>
- f. Homeowner's leasing their properties are responsible for ensuring that tenants understand the architectural change provisions in the covenants and are compliant with the change request approval process.

2. District One Councilman Don Knight Conversation

- a. Lynn had a follow-up conversation with Don Knight (Don missed the May HOA Board meeting due to a family commitment). A range of topic were discussed that included, city council decisions on short-term rentals, auxiliary housing units and the extension of Centennial Blvd to Fontanero. The Rockrimmon road work project is on schedule for completion by the end of October.

### 3. Ongoing Business

- a. Landscaping – Update
  - i. Lynn reviewed the status of a comprehensive list of projects that have been completed or are to be completed.
- b. Neighborhood Barbecue – July 13<sup>th</sup> 3:00pm – 5:00pm
  - i. All residents are invited to participate in the community barbecue.
  - ii. The HOA will provide burgers, hot dogs, rolls, condiments, paper goods and soft drinks.
  - iii. Attendees are requested to bring a side dish or desert.
  - iv. An RSVP email will be sent to plan for the number of attendees.
- c. Waste Management
  - i. We continue to experience a number of billing and performance issues with Waste Management. Our concerns will be escalated within their management chain. The possibility of dropping our 3-year contract with the firm will also be investigated.
- d. Insurance Coverage
- e. Following a year's effort on the part of Lynn and Frank we have a new insurance broker and policy in place as of June 1<sup>st</sup>. The policy has improved umbrella coverage and address deficiencies in our prior coverage. Lynn and Frank will be meeting with our broker for deep dive review of all provisions of the policy.

**NOTE TO HOMEOWNERS:** The HOA ensures that any of our contractors such as Robertson's or Waste Management have a Certificate of Insurance added to their policies specifically for work done within the community. When contracting for projects at individual properties, homeowners are advised to request a Certificate of Insurance from their contractors.

- f. Colorado Protection of Private Data House Bill  
The Centennial Glen HOA does not retain homeowner information addressed within the scope of this house bill.
- g. Next HOA Board Meeting  
The next HOA Board Meeting is scheduled for Wednesday, July 24<sup>th</sup> at 7:00pm at the Dougherty's home

**NEIGHBORHOOD BARBECUE JULY 13<sup>th</sup> 3pm – 5pm**



**BRING A SIDE DISH OR DESSERT**